



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Pub Dikrong College
• Name of the Head of the institution		Dr. Prasanta Neog
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		03752299900
• Mobile No:		9859889786
• Registered e-mail		prasantaprincipalpdc@gmail.com
• Alternate e-mail		iqacpubdikrongcollege@gmail.com
• Address		Pub Dikrong College, Lahalia
• City/Town		LAKHIMPUR
• State/UT		ASSAM
• Pin Code		784161
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Rural
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Dr. Rajib Hazarika				
• Phone No.	03752299900				
• Alternate phone No.	8876868775				
• Mobile	7002858581				
• IQAC e-mail address	iqacpubdikrongcollege@gmail.com				
• Alternate e-mail address	https://www.pubdikrongcollege.edu.in/				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.pubdikrongcollege.edu.in/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.pubdikrongcollege.edu.in/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.61	2023	28/02/2023	27/02/2028
6.Date of Establishment of IQAC			06/02/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	00	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
9.No. of IQAC meetings held during the year			05		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Conducted 1st cycle of NAAC Assessment.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
IQAC has planed to hold National Seminar and Webinar.	Teachers and students will get chance to present research papers and articles.	
IQAC has planed to to organize FDP in ICT Skill.	This will enhance the knowledge of ICT of the teacher.	
IQAC has a plan to hold a guidance and career counselling program.	This will help the students in their career advancement and job information.	
IQAC has plan for soft skill development program for the students.	This will help the students in soft skill development.	
13. Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
Pub Dikrong College Governing Body	02/02/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	07/12/2022

15. Multidisciplinary / interdisciplinary

Keeping in mind the implementation of NEP-2020, the college has already introduce some papers which are multidisciplinary in nature. more over observing the present scenario of employment opportunity and skill development in private as well as government sectors the college has offered the following papers: 1. Environmental Studies 2. Understanding India 3. Value Added Course- I 4. Value Added Course- II 5. Tourism Management. All this papers are multidisciplinary in nature and students are benefited by this paper.

16. Academic bank of credits (ABC):

As per the guideline of NEP- 2020, the college has introduced the Academic Bank of Credit System in our college. ABC is a digital repository of digital storage where the credits earned by the students are stored in their account. Thus students can easily avail its benefits. Accordingly the students of our college have already opened ABC account from the year 2022- 23.

17. Skill development:

Skill development refers to the process of acquiring improving and enhancing a wide range of skills and competencies. In order to develop the skill competency the college has already introduced some Add On and Value Added courses. The Diploma and Certificate in Computer, Spoken English, Yoga, Beauty and Wellness are some courses are skill development. Moreover the PMKVY Scheme 4.0 has been applied for the benefits of our students in skill development.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The NEP 2020 has given the priority of Indian knowledge system in teaching learning process. Keeping in mind, the college has given priority of Indian language in teaching learning process. The mother tongue Assamese language is the medium of instruction and medium for

the students in examination. Moreover a Sanskrit study centre under the Central Sanskrit University, New Delhi has been setup for learning Sanskrit by our students. Besides, in order to exercise and enrich some traditional language like, Mising, Deuri, Nepali, Tea Garden and Bengali, the college has been organised some cultural programs where all these cultures are performed.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education (OBE) is education in which an emphasis is given on a clearly articulated idea of what students are expected to know and be able to do. That is, what skill and knowledge they need to have when they leave the college system. The focus has been given on: 1. Learner Centeredness 2. Transparency in Assessment 3. Regular feedback Students are given to perform surveys, interviews, focus group studies, document analysis and student self reports. Soft skills like Computer Knowledge, Spoken English, Yoga, Critical Thinking etc.

20.Distance education/online education:

Keeping in mind the importance of Distance Education in NEP- 2020, the college has given priority in enrolling the students in Distance Open Learning Mode. Those students who are unable to take admission in regular mode they are given the opportunity to take higher education. The college has already two study centers in college campus. One is Under Dibrugarh University and other is under Krishna Kanta Handiqui State Open University. Bothe UG and PG courses are imparting to the students.

Extended Profile

1.Programme

1.1 09

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 432

Number of students during the year

File Description	Documents
Data Template	View File

2.2 214

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 45

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 22

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 23

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	09
Number of courses offered by the institution across all programs during the year	

File Description	Documents
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2.Student

2.1	432
Number of students during the year	

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File Description	Documents
Data Template	View File

2.3	45
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	22
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	23
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	460000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	34
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Pub Dikrong College being a single stream college is sincerely committed to the pursuit of excellence and overall development of the students. Since the college is affiliated to Dibrugarh University. The college has been following the curriculum as per the provision.</p> <ul style="list-style-type: none"> • In order to improve the quality aspects of the students the college arranges tutorial classes, seminars, extra classes and group discussions. • For effective curriculum delivery modern teaching aids are used. • Students are counseled about the semester and CBCS systems at the beginning of new academic session. • Class routines are prepared discussing with all the HoDs of all departments. • The Principal and the IQAC take reports of the progress at regular at regular intervals. 	

- Results are analyzed.
- The Academic calendar of the affiliating university is strictly followed.
- Black boards/ soft boards are used.
- ICT is used in teaching learning process.
- Making the class students friendly.
- Field study and Educational Trips are organized regularly.
-

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar published by affiliating university is strictly followed and implemented well. Relating to the Academic Calendar of affiliating university the evaluation of students are done through regular classroom attendance, assignments, sessional examinations, group discussions. Information regarding evaluation programs to the students are notified through the Notice Board.

The Structure of the course curriculum is designed by the affiliating university, so the affiliating colleges have to do little for it. In case of question papers the university sets questions of 80% marks in case of papers without practical in each paper in end semester examinations and the rest of 20% marks are internal assessment marks awarded by the college. This 20% internal assessment marks are given on the basis of 5% 1st and 2nd sessional examination each, 5% of attendance of students and 5% from seminars/ group discussion and assignment etc. The sessional marks are given on the basis of in-semester examinations, seminars, group discussions and assignments are taken into account.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>No File Uploaded</td></tr> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded	Any additional information	No File Uploaded			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded								
Any additional information	No File Uploaded								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
09									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>No File Uploaded</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
0									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to develop gender sensitization, environmental awareness and sustainability, human values and professional ethics among the students, the college has been trying to establish social harmony and national integration instruction among the students through on how to build character during classroom teaching. The IQAC of the college has been taking some steps to engaged the students in various activities in relation to the curriculum. The aim of these activities is to the holistic development of the students, some value based programs like Spoken English, Yoga and Meditation, Gender Study, Celebration of some National and International Days, Field Study, Project Report on some Social Problems are being done.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

46

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni		A. All of the above
File Description	Documents	
URL for stakeholder feedback report	No File Uploaded	
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	
Any additional information(Upload)	No File Uploaded	
1.4.2 - Feedback process of the Institution may be classified as follows		B. Feedback collected, analyzed and action has been taken
File Description	Documents	
Upload any additional information	No File Uploaded	
URL for feedback report	Nil	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of sanctioned seats during the year		
200		
File Description	Documents	
Any additional information	No File Uploaded	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

115

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Just after completion of admission process the authority of the college and IQAC searches to find out the potentialities and competency level of the admitted students. The slow learners are given special attention by allotting extra classes and remedial classes for them to understand the subject easily. Teachers of every departments identify the advance learners by taking class test, in-semesters sessional examinations. On the basis of their performance the groups are given advance topics, assignments etc. Students are given the old question papers of last few years of university examinations. Question papers are discussed in extra classes. Their weak points are find out. Accordingly students are prescribed reference books available in the departmental and central library for enhancing their knowledge.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
434	22

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has given importance on student centric methods of teaching. Besides the traditional methods of chalk and talk method, the descriptive method and lecture methods are also applied. These methods are supplemented by Power Point and LCD projector. Seminars, group discussions, Educational tours and Field study to the geographical and historical places of interest are the ways to make learning students centric. The digital class room is used for facilitating the use of ICT for the teachers and students. The teachers often keep personal contact with the students and interact with them after the class in concerned departments.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers make use of ICT Tools like projectors, Laptop/ Computer. Some important methods like recitations, quiz, assignments, extempore speech are applied to make the learning process interesting. Catering to the diverse needs of different levels of students. Seminars/ workshops are organized in digital classroom which increase the self confidence of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college maintains full transparency in internal assessment and adopts the procedures to enhance the quality of such assessment. The evaluation blue-print has normally been ear-marked by the University through the syllabus 80% marks of each paper are at the disposal of the University and set in the end semester examination. The other 20% is being sessional part (This 20 marks is accrued of 5% from 1st sessional, 5% from 2nd sessional, 5% from attendance and 5% from semester/GD/assignments etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The affiliating university frames necessary rules and regulations for the process of evaluation in the meetings of "BOS" and "Academic Council" of the university and circulate its resolutions to all the affiliating colleges. The principal of the college supplies the resolution copies to all the HoDs. A staff is convened by the principal and apprises the process of evaluation through discussion. Then the faculty members also apprise the students in their concern classes. In the semester system the affiliating university sets question of 80% marks in each paper in the end semester examinations and remaining 20%marks are awarded by the college as internal assessment. Out Of 20% marks of internal assessment 5% from the first sessional, 5% from sessional

examination, 5% from the students attendance and the rest 5% from seminar, group discussion, assignments etc. The sessional marks are effectively implemented through in semester examinations. Seminars, assignments and group discussions and students attendance are the important criterion in awarding sessional marks.

There is a provision of re-evaluation of answer script if the students are not satisfied with his awarded marks. The student can apply for re-evaluation within 10 days of the announcement of their results. In any examination related grievances students can go through RTI Act.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Academic calendar, Teaching plan and Time table are the some measures through which the teaching strategies of the college are planned. Teachers are always encouraged and deputed for refresher courses, orientation program, FDP and short term courses for the up-gradation of their knowledge and skill. The college authority and IQAC always take necessary steps for regular classes, completion of syllabus. They also provide necessary infrastructural facilities like classrooms, laboratory materials etc. Every departments hold unit test, sessional examinations, seminars, group discussions. Slow learners are taken special care.

There is a feedback taking system of assessing the teachers by students. Students are supplied a questionnaire set. The questionnaires are collected, analysed, and action are taken. assessments of students performance are done through examinations. The talents of the students are detected through various events of the college week.

The program outcomes, course outcomes and program specific outcomes of BA (major/ honors & non-Major/non-honors) courses imparted by the college are displayed in the college website. These are reflected as the vision, mission and objectives of the

college. These outcomes are included in the college prospectus and the teachers and students are made aware of these outcomes through the college prospectus. The newly admitted the students of the college are introduced to these outcomes through a induction program in the opening of the college and on the day of freshmen's social.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Pub Dikrong College is affiliated to Dibrugarh University. As an affiliated college, it has to follow the course structures prescribed by the affiliating university. However the college has the mission of its own to produce potential human resource, promote communal harmony, preserve and promote national integration peace. The college imparts free education irrespective of caste, creed, culture, socially and economically backward classes of the society. The college has been trying to make aware people of fast deterioration of world natural and social environment so that sustainability can be maintained for our off-shots. Students progressions is monitored throughout the duration of the course through discussions, seminars, end semester examinations etc. This is done as per the rules of affiliating university. In order to enhance the subject related knowledge, ability to expressing their thoughts and ideas in a simple way.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

49

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.pubdikrongcollege.edu.in/student-satisfaction-survey-sss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****14**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Pub Dikrong College Students Union and the college staff have been performing various extension activities including academic service. The college has adopted one senior secondary school located near the college. Teaching members of the college often visit this institution and taking classes on different subjects as per their demand. The IQAC and NSS of the college have been performing some awareness program on different social issues which have much relevance in present day context. Some important programs are health awareness program, health check-up program, AIDS Awareness program, voting awareness programs. The college has adopted a nearest tribal village name "Mornoi Thengal Gaon" and performing different programs which have much relevance to this tribal people.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year****0**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has not sufficient number of class room in respect of intact capacity. There are one digital classroom and a conference room in the college. The classrooms ha sufficient lighting ventilation one solar stand light is already installed in the campus. Facilities for extra-curricular activities like Sports, outdoor ,Games, NSS, cultural activities are available in the

institution .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Governing Body of the college gives importance to develop infrastructural facilities for effective teaching learning process. The college has an outdoor playground in the college campus for development of sports activities and other extracurricular activities. various cultural activities have been performed in a permanent auditorium with sound system. In respect of extra-curricular activities the college provides Football court, Volleyball court, Kabbadi court, Cricket court. In various occasions like annual college week, foundation day, various songs, dances and dramas have been performed by the student in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

150000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Pub Dikrong College Library is working on SOUL 2.0 software which is Integrated Library Management System (ILMS). The major module of SOUL is fully automated. With the help of this software the database of books have been created and among the main function i.e. circulation which is done with the help of SOUL 2.0. The automation process includes sectional barcode which is under process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	No File Uploaded	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File			
File Description	Documents								
Upload any additional information	No File Uploaded								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File								
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)									
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)									
.48									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Audited statements of accounts</td><td>No File Uploaded</td></tr> <tr> <td>Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Audited statements of accounts	No File Uploaded	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Audited statements of accounts	No File Uploaded								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File								
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)									
4.2.4.1 - Number of teachers and students using library per day over last one year									
100									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Details of library usage by teachers and students</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Details of library usage by teachers and students	No File Uploaded			
File Description	Documents								
Any additional information	No File Uploaded								
Details of library usage by teachers and students	No File Uploaded								
4.3 - IT Infrastructure									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

Pub Dikrong College has two numbers of updated smart classroom with Audio-visual and Projectors facilities. The college has provides free Wi Fi facility in the college campus. The college has regularly updated the IT facilities so that the quality education can be provided. Students are given computer facility with internet connection basically to check up information in the computer laboratory.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

50000

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college authority has to repair and check -up physical facilities such as repairing of computers, furniture, other equipments and playground. The college calls for technical experts from time to time from various agencies for check-up, repairing and maintenance of the equipments and buildings. Sometimes, the college takes helps of the engineers from PWD, Electricity and architects regarding maintenance, repairing of buildings and others infrastructures.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

287

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

09

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a strong Union Body. The union body is formed through a democratic process of election. The union body constituted with the portfolio- President, Vice president, General Secretary, Assistant Secretary, Games Sectary (Outdoor, Indoor) Assistant Games Secretary, Cultural Secretary, Megazine Secretary, Girls' Common room Secretary, Festival Secretary etc. Besides there are In-charges for smooth conduction of every program. The In-charges are from teaching staff. The union body has a constitution. The union body arranges the annual College Week, Saraswati Puja, Freshman's Social, Teachers Day and any other programs. Participations and representations of students in teaching learning process has been the indispensable part of our college. Representative of students in IQAC, in NSS, Grievance and Redressal Cell, Anti-Ragging Cell etc. are always encouraged.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An Alumni Association has been formed but it is not registered. So far the association has not help the institution financially. The association helps the college in other ways. They are communicated and kept active relation with college activities through social media and direct contact. The Alumni Association organized a conference 2021 in the college. They have performed cultural program, cleanliness program and discussion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

the institution

The Principal of Pub Dikrong College is the head of the management. Though the principal is not full- fledged and has not and any financial power designs and executes the academic and administrative policy. Financial power is rested on a senior most assistant teacher as DDO. Both principal and DDO is working together with mutual understanding for the development of the college. Through the financial power is not handled by the principal but the principal acts as secretary, makes and designs the management policy. The Principal and DDO of the college implements the policy and the teaching and non-teaching staff of the college actively co-operate with Principal and DDO.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has been exercising in decentralization of power through the formation of various committees with faculty members and student members for overall management. The college always supports participating management. The governing body is the supreme decision making authority and principal as the secretary. Several sub committees have been formed to run the administration smoothly. The college has following committees working at different levels IQAC, Building Construction Committee, Admission Committee, Research Committee, Anti- Ragging Committee, Women Cell, Grievance and Redressal Cell, ST/SC/OBC Committee, Sexual Harassment Committee, Library Advisory Committee, Students Union, eachers' Unit, Feedback Analysis Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has witnessed considerable growth and development during the last few years. It has achieved much development in infrastructure and academics. A committee was formed with a few members of the college such as the Principal, the faculty members of different departments and two alumni members. The goals of the committee are as follows:

- To review the existing governance and administrative scheme.
- To foster an environment for proper academic growth and development.
- To provide excellence in teaching and learning.
- To promote modernization of education.
- To promote infrastructural development.
- To inculcate discipline and moral values among the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a Governing Body to supervise the academic and administrative matters and policy making. The governing body is formed as per guidelines framed by the Assam Government. The governing body consist of Principal, Vice Principal, President, DDO, University Nominee, Guardian member, Teachers and Non-teaching Representative and Coordinator of IQAC.

- **Principal:** Academic and administrative functions are executed as per the UGC and Directorate of Higher Education, Assam.
- **Vice principal:** A senior most assistant professor, academic and administrative function.
- **DDO:** A Senior most faculty, financial transactions as per the guideline of Director of Higher Education, Govt. of Assam.
- **Head of the Department:** A faculty is appointed for the three years tenure, as per the guidelines of affiliating university.
- **Faculty:** Appointment procedure is as per UGC guideline and

the guidelines of government of Assam.

- **Non- teaching:** Non-teaching employees are appointed as per the guidelines of Government of Assam.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Pub Dikrong College always inspires the teaching and non-teaching staff for professional development adopting some measures as follows-

There is two saperate welfare fund for the teaching and non-teaching staff. Teachers and employees contribute a small amount to the fund in every month from their salary. In any crisis of teaching and non-teaching members, a financial assistance is provided. Moreover teachers are provided a lump-sum in the time of participation in National and International Seminar, Workshop, Symposia. They are provided only the registration fees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

07

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The management of the college assesses the performance of the teachers by taking feedback from the students and appraises the teachers about the performance outcome and communicate to the teachers academic improvement of the college. The college always

tries to professional development of the faculty members and office staff by taking initiatives such as-

- The college supports its faculty members to participate in Refresher course, Orientation program, FDP and short term courses.
- The college takes some measures so that faculties can adopt student centric methods, academic planning, use of modern teaching- learning aids to grow interest in curriculum and effective to the students.
- The college has been encouraging its faculties to carry out research work.
- The college encourages its faculty members, students and staff to participate actively in co-curricular, extra-curricular, social and community development work.
- The college prefers to employ female candidate as faculty members.
- The women cell of the college undertakes extension activities of social relevance.
- The college encourages to participate in the training for non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a system of internal and external audits regularly. The audit had been done up to last financial year. The internal audits are done in library fund, games fund, festival fund, development fund, union fund, admission fund and examination fund etc. External audits examines the various grant, expenditures on construction and income. These are done through Chartered Accounts in every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The college has a financial management system which keeps up day to day financial activities neatly and mobilize resources in an effective manner.
- Collected fees are deposited in the bank under the respective heads of accounts.
- The governing body decides the fees structure by following the guidelines of Government of Assam.
- Both cashless and case payment system are available in the college.
- There is a construction committee in the college formed by the governing body. The committee looks after all the constructional works in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of Pub Dikrong College plays a vital role in institutionalizing the quality assurance process in the areas of co-curricular, students support, best practices and extension activities. The Internal Quality Assurance Cell (IQAC) of Pub Dikrong College was established in 06-02-2014. Since its formation it has been contributing in ensuring the quality of teaching-learning. IQAC of the college has been performing the following extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

There is a feedback taking system in the college. The IQAC provides and collects feedback from the students every year. There is a feedback committee which conduct the feedback taking process. The feedback has been taken in respect of teachers performance, quality and methods of teaching and completion of syllabus in time. The feedback forms are collected and analyzed. The reports are submitted to the principal and the principal places this in the governing body meeting for necessary action. Quality education with the help of modern ICT tools have been introduced in the college after the formation of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has been taking some important measures to promote and practice of dignity, equality and rights of individuals. The college constitutes Women Cell, Sexual Harassment Committee, Anti Ragging Committee, Grievance and Redressal Committee to monitor and to prevent any incidents relating to discrimination or harassment. Pub Dikrong College is the co-educational institution where majority of the students are female. The institution always gives priority of safety and security of the students. In order to create a safe and secure the educational atmosphere for the students, following measures have been taken: CCTV Cameras are installed at proper places, Emergency Phone Numbers are displayed. Running Drinking water facility, Identity card are issued for the students with Name, Date, Photograph, Blood group, Address and contact numbers, Contact numbers of all students are taken for immediate contact, Fire extinguishers are installed.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The area of academic and administrative building along with college campus are cleaned every day by the college staff. The waste and disposes are separated out. There is no such vermicompose project in the college so far.

Presently the college has only the Arts stream. The college has no Science Stream. Therefore the problem of chemical liquid waste is not available in the college campus.

Presently there is no bio-medical waste problem in the college because the college has only Arts stream.

There is no discarded computers, printers and other electronic appliances remains unused and lying ordinarily in the college campus. Damaged electronic instruments are returned to the distributor because the college has no recycling system of these damage items.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
--	-----------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has been working in providing an inclusive environment. The college has taken some initiative steps. The

college is located in completely rural areas. The area surrounding the college is a hub of divers communities. Keeping in mind the communal diversity of the area, the IQAC and NSS Unit of the college perform some of the community related programs such as celebration of World Environment Day, International Women Day, Republic Day, Independence Day, celebration of festivals like Bihu, arranging health check-up camp, Health awareness camp, Flood relief camp, Saraswati Puja, Freshman Social, Teachers Day, Matrivasha Divas, Cultural show on different ethnic groups, Literary programs, involvement in social activities in adopted villages.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always gives priority to promote values, rights and duties for responsible citizens. In order to promote and exercise these the college organizes various programs from time to time for inculcating values. Independence Day and Republic Day are observed. IQAC and NSS Unit organizes flood relief program in the flood affected tribal village of Subonsiri river, so as to arise the feelings of brotherhood among the students. The college celebrates Republic Day, Teachers Day, Independence Day, World Environment Day, Human Rights Day, Yoga Day, Health Check-up program, Covid Vaccination awareness program, Voters awareness program, International Women Day, Matrivasha Divas etc. and program in adopted village through IQAC and NSS Unit of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code

A. All of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes and celebrate important National and International commemorative days, events and festivals. The college celebrate and observed the following events: Republic Day, Independence Day, World Environment Day, International woman Day, Observation of Bihu, Gandhi Jayanti, International Yuga Day, Saraswati Puja, Voters Day, Matrivasa Divas.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Awareness for Dropout Problem: Pub Dikrong College is located in the area of diverse ethnic group. The area is dominated by the inhabitant of tribal group. The dropout rate of the students among these tribal group is very high. This has affected our enrolment and result. IQAC in association with teacher staff organizes awareness meeting in the tribal villages with the help of our students. Due to this step the dropout rate has been slowly decreasing.

Awareness against the social evils in Tribal Society: "DAINY" a social evil for the tribal society especially among the Mising community of this area. In Mising society there is a tradition of belief that if one or two or more person die in within a short period in the village or in the area, Mising people believe some lady in the village is worshipping the Ghost or Spirit and that spirit or ghost kill the person concern. The suspected or the family is order to leave the village immediately. Under the supervision of IQAC, NSS Unit and Student Union holds awareness program in the tribal village and try to understand them that it is their complete superstitions and is a curse for the society.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has a slogan of "Think Green be Green". To turn this slogan in to reality the college has endeavoured to conserve the rich bio-diversity of college campus and on this area during the last few years plants having medicinal values have been planted in the college campus. Besides these medicinal plants, a large numbers of other valuable plants species have also been planted in the campus.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college has plans for its developments for the next year:

- To ensure quality education to students through smart classes.
- To organized a few carrier oriented program for the students.
- To organise Orientation Program for teachers on NAAC Assessment.
- To organise National and International Seminars/ Conferances.
- To make the existieng College library in to Digital Library.